

NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Yeadon Town Hall, High Street, Yeadon, Leeds, LS19 7PP on
Monday, 6th February, 2012 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty (Chair)	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

**Agenda compiled by:
Governance Services
Civic Hall
LEEDS LS1 1UR
Telephone: 0113 395 2194**

Gerard Watson

**W N W Area Leader: Jane Maxwell
Tel: 0113 336 7858**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 12th December 2011.</p>	1 - 8

Item No	Ward	Item Not Open		Page No
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>WEST NORTH WEST HOMES LEEDS INVOLVEMENT IN AREA COMMITTEES</p> <p>To consider the report of West North West homes Leeds (WNWhL) providing an update on the work of the ALMO, whilst also exploring ways of ensuring that WNWhL's involvement with Area Committees is as meaningful and productive as possible.</p> <p>(Council Function)</p>	9 - 16
9			<p>CLARIFICATION UPON THE LEEDS CITIZENS' PANEL</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing further updates and clarifications upon a number of points discussed at the December 2011 North West (Outer) Area Committee meeting, in addition to other Area Committee meetings held during the same cycle. Specifically, the submitted report paper clarifies the recommendation that the Area Committee considers the possible support the Panel might offer to Wellbeing Fund decision-making.</p> <p>(Council Function)</p>	17 - 30
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>WELLBEING FUND BUDGET REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing Members with an update on the current amount of revenue and capital funding committed and available via the Area Committee Wellbeing budgets for wards in the Outer North West. In addition, the report also seeks approval for new projects and provides details of small grant applications received since the last Area Committee.</p> <p>(Executive Function)</p>	31 - 38

Item No	Ward	Item Not Open		Page No
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p>AREA UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing Members with information on a range of Area Committee business, including key messages from forums and sub-groups, together with project and service activity.</p> <p>(Executive Function)</p>	39 - 44
12			<p>AREA CHAIRS' FORUM MINUTES</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) presenting for comment the minutes of the Area Chairs' Forum meeting held on 11th November 2011.</p> <p>(Council Function)</p>	45 - 54
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 26th March 2012 at 2.00 p.m.</p> <p>(Venue to be confirmed)</p>	
			<p>MAP OF TODAY'S VENUE</p> <p>Yeadon Town Hall, High Street, Yeadon, Leeds, LS19 7PP.</p>	